

**CITY OF GREENVILLE
CORPORATE
PARKING ASSIGNMENT SHEET
COMMONS PARKING GARAGE**

NAME _____ (PLEASE PRINT OR TYPE)	BUSINESS NAME _____ (PLEASE PRINT OR TYPE)
HOME ADDRESS _____ (NUMBER AND STREET)	BUSINESS ADDRESS _____ (NUMBER AND STREET)
HOME PHONE _____	BUSINESS PHONE _____

The parking fee is **\$69.70** per month, and is due in advance, on or before the first day of each month. If the fee is not paid by the 10th of the month, a late fee totaling 10% of the outstanding balance will be added and the card will be disabled. Once the card is disabled the daily parking charge must be paid in order to exit the facility and will not be applied towards your balance or refunded.

Parking Cards will allow you access to this parking facility only. The Card is to be used by **you only, NO EXCEPTIONS**. Unauthorized use of the card by other persons will result in permanent cancellation of monthly parking privileges at all city parking facilities.

There is a **\$69.70** per Card deposit due, in advance and refundable, without interest, upon surrender of your valid Card. (The deposit will be returned in full provided that all monthly charges are paid in full and the Card is returned to the City no later than the 5th day of the month. If tag is not returned by the 5th day of the month, you will owe for that month.)

Loss of a valid monthly Card results in a replacement fee of **\$25.00** per Card.

NO REFUNDS shall be given for parking fees.

The monthly Card is valid only for regular business hours as determined by the City. Regular business hours are defined as Monday through Friday, 7:00 a.m. to 6:00 p.m. This includes reserved parking spaces. **Monthly parkers entering the garage without their Card will be required to pay the prevailing daily rate.**

The City of Greenville reserves the right to cancel this agreement, at its discretion, given a thirty (30) day written notice.

The City reserves the right to increase parking fees after giving a thirty (30) day written notice.

Make checks payable to "**CITY OF GREENVILLE**", please put Card number and facility name on your check and mail to City of Greenville, Parking Services Division, P.O. Box 2207, Greenville, SC 29602.

The City shall not be responsible for loss, damage to property or personal injury as a result of parking at the above location. The undersigned relieves the City from any and all claims which they may have.

Any vehicle left in this parking building longer than 72 hours (3 days) without notifying the Parking Division, is subject to being towed at the owner's expense at the discretion of the Greenville Police Department.

SMOKING IS PROHIBITED, BY CITY ORDINANCE, IN STAIRWELLS AND ELEVATORS AT ALL TIMES.

Primary vehicle information: Year _____ Make/Model: _____	Secondary vehicle information: Year _____ Make/Model _____
State: _____ Tag# _____	State: _____ Tag # _____
Color: _____	Color: _____

I have read and understand the above application and agree to abide by all rules and regulations of said application.

SIGNATURE OF APPLICANT
NOTIFY THE PARKING DIVISION AT 467-4900, WHEN CHANGES IN VEHICLE(S) OR ADDRESS INFORMATION OCCURS.

OFFICE USE ONLY:
Date Issued: _____ **Card #** _____ **Issued By:** _____

Revised April 7, 2010